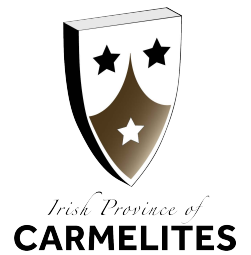


Reference Request



Dear _____

Your name has been given to us by _____, who has applied for the position of _____.

I would appreciate if you would complete the information below and return it to me in the enclosed stamped addressed envelope. Thank you in advance for your help.

Yours sincerely,

_____ Date: _____

1) Can you tell us how long you have known the applicant? _____

2) In what capacity do you know the applicant? _____

3) Can you highlight some of the applicant's positive skills and qualities?

4) Do you, without reservation, recommend the applicant for the position for which they have applied? Please bear in mind that this position involves working with children. Yes No

Why?

Please include any additional comments below.

Signed: _____ Date: _____