Complaints Form

Irish Province of CARMELITES

Complaints arising from a Carmelite related activity should attempt to be resolved by discussion between the parties involved. If this is not possible, this form should be completed and submitted to the local Prior of the community or directly to: Prior Provincial, Order of Carmelites, Gort Muire, Ballinteer, Dublin 16.

Note: This form must not be used for concerns in relation to child safeguarding matters. These concerns must be reported directly to the Carmelite Child Safeguarding Office

Name of person making the complainant: _____

Address: _____

E-mail: _____ **Telephone number:** _____

Details of complaint (continue on separate sheet if necessary).

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Signature: _____ **Date:** _____